



THE COLUMBUS FOUNDATION

Center for HumanKindness Community Engagement Internship April – October 2026

Internship description: The Center for HumanKindness Internship is a fast-paced, high-energy community-building opportunity for undergraduate or graduate students to put research-backed community-building strategies into practice. Interns will represent The Columbus Foundation's Center for HumanKindness at community events, assist with outreach initiatives, and engage directly with the public to advance programs that build social connection.

This internship runs from April through October and averages 10–20 hours per week, with schedules varying week-to-week, including evenings and weekends.

About [The Columbus Foundation](#): One of the top 10 largest community foundations in the country, The Columbus Foundation works to strengthen and improve our community through the most effective philanthropy possible. For over 80 years, The Columbus Foundation has been a partner and advisor to our donors and nonprofit community in order to improve our region's collective wellbeing.

About the [Center for HumanKindness](#): The Center for HumanKindness, an initiative at The Columbus Foundation, is on a mission to inspire acts of kindness and strengthen social connections in our community. Every kind act—big or small, seen or unseen—makes a positive difference for our individual and collective well-being. The Center for HumanKindness works alongside donors, nonprofits, researchers, educators, and community members to cultivate a culture of kindness in central Ohio.

Key Responsibilities

- Represent the Center for HumanKindness at community events, festivals, and outreach programs.
- Coordinate and execute event activities, including inventory management, setup, takedown, and engaging with attendees.
- Transport materials, supplies, and event infrastructure to and from community sites as needed.
- Promote the Center's mission and programs, including [The Big Table®](#) and [Kindness Close to Home](#).
- Assist with distributing promotional materials such as flyers, brochures, and branded items.
- Engage with community members of all ages to raise awareness and encourage participation in kindness initiatives.
- Participate in photo and video content creation which may be featured on public-facing social media accounts.
- Maintain accurate records of event attendance, community feedback, and engagement metrics.

- Collaborate with staff to develop and refine outreach strategies.
- Perform other duties as assigned to support kindness-focused initiatives.

Skills and Qualifications:

- Currently enrolled in or recently graduated from an undergraduate or graduate program in psychology, social work, communications, public health, or related fields.
- Strong interpersonal and communication skills, with the ability to engage diverse audiences of all ages in one-on-one and group settings.
- Interest in community engagement, social connection, and kindness-focused initiatives.
- Flexible availability, including evenings and weekends.
- Ability to work independently and as part of a team in dynamic, fast-moving environments.
- Excellent organizational skills and attention to detail.
- Adaptable, resourceful, and comfortable problem-solving when the unpredictable inevitably happens.
- Ability to sit, stand, bend, and reach for extended periods, and lift up to 50 lbs.
- Ability to perform demanding physical activity and work outdoors in all weather conditions.
- Access to a reliable vehicle and ability to transport supplies to and from community events.
- Central Ohio based candidates preferred.

Compensation:

\$20/hour

How to Apply:

Please submit your resume and a brief cover letter detailing your interest in the position and relevant experience to kindness@columbusfoundation.org. **The application deadline is Thursday, February 26, 2026, at noon.** For questions or additional information, please contact Sherry Jones at sjones@columbusfoundation.org

The mission of The Columbus Foundation is to assist donors and others in strengthening and improving our community for the benefit of all its residents.

The Columbus Foundation is an equal opportunity employer.

