



SUBURBAN STEEL SUPPLY COMPANY

APPLICATION FOR ASSISTANCE

The Suburban Steel Supply Emergency Assistance Fund is administered by Gifts of Kindness, LLC on behalf of The Columbus Foundation to help ensure funds are distributed efficiently, equitably, and with discretion. The Columbus Foundation staff will handle the day-to-day administration and grant-making decisions as they relate to this fund. Suburban Steel Supply will not be involved with those decisions. All applications are kept in strict confidence and are considered on the basis of need and eligibility.

COMPLETE THIS FORM AND SEND TO:

- **MAIL: SUBURBAN STEEL SUPPLY EMERGENCY ASSISTANCE FUND, C/O THE COLUMBUS FOUNDATION, 1234 E BROAD ST, COLUMBUS, OH 43205**
- **EMAIL: SSSEAF@columbusfoundation.org**
- **FAX: 614-251-4010 (ATTN: SSSEAP)**

ASSOCIATE NAME

HOME ADDRESS (WITH CITY/STATE/ZIP)

() _____
HOME PHONE

() _____
WORK PHONE

EMAIL

Preferred method of contact (phone or email): _____

Have you been an employee with Suburban Steel Supply for at least one year (since most recent hire date)?

YES No

\$ _____
AMOUNT OF GRANT REQUESTED

EMERGENCY TYPE (PLEASE CHECK ONE AND LIST TYPE)

EMERGENCY HARSHIP _____

QUALIFIED DISASTER _____

PLEASE CONTINUE TO NEXT PAGE 

1

Please provide a description of your emergency that led to your request for help. Attach supporting documents, such as photos or news stories if applicable. Use additional pages if necessary.

2

Please describe the needs that have resulted from the event. Use additional pages if necessary.

3

Please itemize in detail the financial loss or expenses incurred. You must provide copies of estimates, bills, statements, or receipts. Use additional pages if necessary.

I attest that the information provided above is true to the best of my knowledge and that the grant for which I am applying will be used for needs that are not met by any other source for assistance. Further, I acknowledge that my receipt of the requested grant is dependent upon whether I am eligible for such grant and the availability of funds.

ASSOCIATE SIGNATURE

DATE

All information shared in this application will remain strictly confidential. The Columbus Foundation will contact a Suburban Steel Supply Human Resources representative for the sole purpose of verifying employment. Suburban Steel Supply will receive confidential reports that share the fund's balance and number of associates served. These reports have no personal identifying information.